

Back Bay Staffing Group

224 Clarendon Street, Boston, MA 02116

Send all inquiries to info@bbsg.biz

BACK BAY
STAFFING GROUP

A Legacy of Quality Staffing

617.262.1313

TEMPORARY EMPLOYEE NAME:

TEMPORARY EMPLOYEE SIGNATURE:

| Day of Week | DATE | STARTED | FINISHED | LESS LUNCH | REGULAR HOURS | O.T. HOURS |
|-------------|------|---------|----------|------------|---------------|------------|
| SUN | | | | | | |
| MON | | | | | | |
| TUES | | | | | | |
| WED | | | | | | |
| THURS | | | | | | |
| FRI | | | | | | |
| SAT | | | | | | |

Project Name:

TOTAL HOURS:

Cost #:

| PRINT NAME BELOW (CLIENT) | AUTHORIZED SIGNATURE(CLIENT) |
|---------------------------|------------------------------|
| | |